



# THE INCORPORATED MASTERBUILDERS ASSOCIATION OF JAMAICA

5 Oxford Park Avenue, Kingston 5.

Tel: 926-8942/929-8580, 890-4958 (digicel), 326-4955 (lime); Fax: 968-0221/754-8210

e-mail: [imaj@cwjamaica.com](mailto:imaj@cwjamaica.com) / [imaib@cwjamaica.com](mailto:imaib@cwjamaica.com)

website: [www.imaj.org.jm](http://www.imaj.org.jm)

## APPLICATION FOR ORDINARY MEMBERSHIP

**T0: The Secretariat**

**I / We, being:**

- A. General Building Contractor(s) whose principal operations require building and engineering skills to erect and superintend buildings in whole or in part**
- B. General Engineering Contractor(s) whose principal operations require specific engineering knowledge and skills to carry out and superintend engineering works other than the erecting of buildings in whole or in part**

**do hereby apply for ORDINARY MEMBERSHIP in the Incorporated Masterbuilders Association of Jamaica.**

**I / We hereby confirm that my/our Company is capable of undertaking individual contracts up to the values allowed in the following National Contracts Commission (NCC) grades:**

	<u>NCC Grade</u>		<u>Membership Fee</u>	
1.	Grade 1 or equivalent	-	\$141,000.00	<input type="checkbox"/>
2.	Grade 2 or equivalent	-	\$59,000.00	<input type="checkbox"/>
3.	Grade 3 or equivalent	-	\$41,000.00	<input type="checkbox"/>
4.	Grade 4 or equivalent	-	\$12,000.00	<input type="checkbox"/>

I/We attach a copy of our current NCC certificate. Should our grade change after obtaining membership I/we will be obliged to and shall advise accordingly.

I / We hereby undertake to strictly conform to the Bye-Laws of the Association if accepted to Ordinary Membership and have pleasure in enclosing the completed questionnaire and cheque for the first year's subscription.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

## QUESTIONNAIRE

1. Registered name of Company \_\_\_\_\_
2. Address: \_\_\_\_\_  
\_\_\_\_\_
3. Telephone No: \_\_\_\_\_ Fax No: \_\_\_\_\_
4. E-Mail Address : \_\_\_\_\_
5. Names of all Directors & Partners: \_\_\_\_\_  
\_\_\_\_\_
- 5a. Resumes of each to be attached
6. Names of Key Technical Staff Employed: \_\_\_\_\_  
\_\_\_\_\_
- 6a. Resumes of each to be attached
7. Copy of Company Registration Certificate (Attached)
8. Bankers: (Attach letter of recommendation from banker):
9. Trade Organizations of which Applicant is already a member: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. Type of work usually carried out: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. Projects undertaken in the past three years (see separate sheet)
12. Have your company ever failed to complete a project? If so, state reason why:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. Have your company ever had a Performance Bond called or an Insurance Policy cancelled? If so, state the reason

why: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

14. Provide Two (2) Written Recommendations:

(a) Ordinary Members of the Association:

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(b) Client/Architect/Engineer/Quantity Surveyor:

(1) \_\_\_\_\_

(2) \_\_\_\_\_

First year's subscription should be submitted with application.



